

INTERNATIONAL COAL VENTURES PRIVATE LIMITED

Registered Office: 20th Floor, Scope Minar, Laxmi Nagar District Centre,
Delhi - 110092

AGM NOTICE

NOTICE IS HEREBY GIVEN THAT the 11th Annual General Meeting of the Members of International Coal Ventures Pvt. Limited will be held at 1100 hours on Friday, **25th September, 2020** at 1st Floor, Ispat Bhawan, Lodi Road, New Delhi – 110003 to transact the following business:

ORDINARY BUSINESS

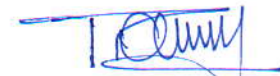
1. To receive, consider and adopt:
 - (i) the Audited Standalone Financial Statements of the Company for the Financial Year ended 31st March, 2020 together with Reports of Board of Directors and Auditors' thereon.
 - (ii) the Audited Consolidated Financial Statements of the Company for the Financial Year ended 31st March, 2020 together with Report(s) of the Auditor thereon.
2. To fix the remuneration of the Auditors of the Company appointed by the Comptroller & Auditor General of India for the Financial Year 2020-2021.

SPECIAL BUSINESS

3. To appoint Shri Amit Sen, (DIN No: 08602987) Director (Finance), Steel Authority of India Limited (SAIL) as a Director of the Company and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT Shri Amit Sen, (DIN No: 08602987) who was appointed as a Additional Director of the Company by the Board of Directors under Section 161 of the Companies Act, 2013 and the Articles of Association of the Company and who holds office upto the date of this Annual General Meeting and in respect of whom the Company has received a Notice in writing proposing his candidature for the office of Director under Section 160 of the Companies Act, 2013, be and is hereby appointed as a Director of the Company.”

By order of the Board of Directors
International Coal Ventures Pvt. Limited



(Rajesh Kumar)
Company Secretary
Membership No. A37144

New Delhi

Dated: 31.08.2020

Registered Office: 20th Floor, Scope Minar, Laxmi Nagar District Centre, Delhi – 110092.

CIN:U10100DL2009PTC190448

NOTES

Notes:

1. The relevant Explanatory Statement, pursuant to Section 102(1) of the Companies Act, 2013, in respect of the business Item Nos. 3 above is annexed hereto.

2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF. SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. THE BLANK PROXY FORM IS ENCLOSED.

A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

3. Only members carrying the attendance slips or holders of valid proxies registered with the Company will be permitted to attend the meeting. In case of shares held in joint names or shares held under different registered folios wherein the name of the sole holder/first joint-holder is same, only the first joint-holder/sole holder or any proxy appointed by such holder, as the case may be, will be permitted to attend the meeting.

**EXPLANATORY STATEMENT PURSUANT TO SECTION
102(1) OF THE COMPANIES ACT, 2013.**

On nomination by Steel Authority of India Limited (SAIL) vide its letter No. CA-15(51)/20 Dated 17th July, 2020, Shri Amit Sen (DIN: 08602987), Director (Finance), SAIL was appointed as Additional Director of the Company with effect from 14th August, 2020, subject to his re-appointment by the shareholders in the Annual General Meeting. His tenure as Director is till the date of his superannuation or until further orders, whichever is earlier. In terms of Section 161 of the Companies Act, 2013 and Articles of Association of the Company, he would hold office upto the date of the ensuing General Meeting. The notice under Section 160 of the said Act has been received from a member proposing the name of Shri Amit Sen, as a candidate for the office of Director of the Company.

Shri Amit Sen, is not disqualified from being appointed as a Director in terms of Section 164 of the Act and has given his consent to act as a Director.

Save and except Shri Amit Sen and his relatives, to the extent of their shareholding interest, if any, in the Company, none of the other Directors/ Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested financially or otherwise, in the Resolution set out at Item No.3 of the Notice.

Board considers it desirable that the Company should continue to avail itself of his services as a Director and recommends this Resolution for approval of the shareholders.

By order of the Board of Directors
International Coal Ventures Pvt Limited



(Rajesh Kumar)
Company Secretary

New Delhi

Dated: 31.08.2020

Registered Office: 20th Flr, Scope Minar, Laxmi Nagar District Centre, Delhi – 110092.

CIN: U10100DL2009PTC190448

International Coal Ventures Pvt Limited

CIN: U10100DL2009PTC190448

Registered Office: 20th Floor, Scope Minar (Core-2), Laxmi Nagar, New Delhi -92.

Tel: +91 11 24365701 Fax: +91 11 47340666

E-mail: ceoicvl@gmail.com

Website: www.icvl.in

ATTENDANCE SLIP

11th Annual General Meeting to be held on Friday, 25st September, 2020 at 1100 hours

NAME OF THE ATTENDING MEMBER (IN BLOCK LETTERS)	
*Folio No.	
DP ID No.	
Client ID No.	
No. of Shares Held	
NAME OF PROXY (IN BLOCK LETTERS, TO BE FILLED IN IF THE PROXY ATTENDS INSTEAD OF THE MEMBER)	

I, hereby record my presence at the 11th Annual General Meeting of the Company to be held on _____ Day, _____ Date _____ Month, 2020 at 1st Floor, Ispat Bhawan, Lodi Road, New Delhi – 110003.

Member's/Proxy's Signature _____

NOTE:

1. Members in person/Proxy holders may please carry photo-ID card for identification/verification purposes.
 2. Shareholder(s) present in person or through registered proxy shall only be entertained.
 3. No gifts will be distributed at the Annual General Meeting.
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Website: www.icvl.in

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member(s)	
Registered address	
Folio No./DP ID-Client ID	
Email ID	

I/We, being the member(s) ofshares of the above named company, hereby appoint:

1. Name:.....

Address:

E-mail Id:

Signature:....., or failing him

2. Name:.....

Address:

E-mail Id:

Signature:....., or failing him

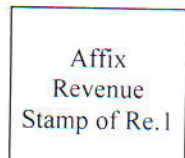
as my/our proxy and to vote (on a poll) for me/us and on or my/our behalf at the 11th Annual General Meeting of the Company to be held on _____ Date _____ Month, 2020 at _____ hours and at any adjournment thereof in respect of such resolutions as are indicated below:

S.No.	Resolutions
Ordinary Business	
1.	To receive, consider and adopt the audited financial statements of the Company for the Financial Year ended 31st March, 2020 together with Directors' and Auditors' Reports thereon
2.	To fix the remuneration of the Auditors of the Company appointed by the Comptroller & Auditor General of India for the Financial Year 2020-21.
Special Business	
3.	To appoint Shri Amit Sen Director (Finance), SAIL, as Director of the Company

Signed thisday of2020

Signature of Member(s).....

Signature of proxy holder(s)



NOTE:

This Proxy Form in order to be effective should be duly completed and deposited at the Registered Office of the Company at 20th Floor, Scope Minar (Core-2), Laxmi Nagar District Centre, Delhi-110092 not less than 48 hours before the commencement of the Annual General Meeting.